

Ellicott Villas

Exterior work notification / Work Request

Date of Request: ____/____/____ Requesting Owner: _____

Villa #: _____

Description of exterior work to be completed:

Additional comments:

Expected start date : ____/____/____ Number of Days expected to Complete: _____

Contractor to be used:

For Office Use Only:

Date Reviewed: ____/____/____ Authorized () Not Authorized ()

Contractor insurance submitted?; Y/N

Authorized By: _____

Comment:

Date Work Completed: ____/____/____ Number of Days to Complete: _____